

Summary of the Decisions taken at the meeting of Council held on 23 February 2015

Agenda Item No.	Agenda Item and Recommendations	Decision
10	<p>Members Allowances 2015/16</p> <p>Report of Head of Law and Governance</p> <p>Purpose of report</p> <p>To determine the levels of the allowances to be paid to Members for the forthcoming 2015/2016 financial year following the submission of the report of the Council's Independent Remuneration Panel (IRP)</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 Consider the levels of allowances to be included in the 2015/2016 Members' Allowances Scheme, and whether the Panel's recommendations should be adopted or modified in any way</p> <p>1.2 Authorise the Head of Law and Governance to prepare an amended Members' Allowances Scheme, in accordance with the decisions of the Council for implementation with effect from 1 April 2015.</p> <p>1.3 Authorise the Head of Law and Governance to take all necessary action to revoke the current (2014/2015) Scheme and to publicise the revised Scheme pursuant to The Local Authorities (Members's Allowances)(England) Regulations 2003 (as amended).</p> <p>1.4 Thank the Independent</p>	<p>Resolved</p> <p>(1) That the levels of allowances to be included in the 2015/2016 Members' Allowances Scheme be agreed as set out in the annex to the minutes (as set out in the Minute Book).</p> <p>(2) That the Head of Law and Governance be authorised to prepare an amended Members' Allowances Scheme, in accordance with the decisions of the Council for implementation with effect from 1 April 2015.</p> <p>(3) That the Head of Law and Governance be authorised to take all necessary action to revoke the current (2014/2015) Scheme and to publicise the revised Scheme pursuant to The Local Authorities (Members's Allowances)(England) Regulations 2003 (as amended).</p> <p>(4) That the Independent Remuneration Panel be thanked for its report and a fee of £300 for Panel Members for the work carried out in 2014/2015 and the same level of fee for 2015/2016 be agreed.</p>

Agenda Item No.	Agenda Item and Recommendations	Decision and Actions
	<p>Remuneration Panel for its report and set a fee of £300 for Panel Members for the work carried out in 2014/2015 and propose the same level of fee for 2015/2016.</p>	
11	<p>Corporate Plan, Revenue and Capital Budgets and Treasury Strategy 2015/16</p> <p>Report of Head of Finance and Procurement and Head of Transformation</p> <p>Purpose of report</p> <p>The purpose of this report is to set the Council's General Fund Budget and to seek formal adoption of all parts of the Council's financial plans for the 2015-16 budget year.</p> <p>The report also details the proposed strategic priorities, the underpinning key objectives and outcomes for 2015-16 which have now been converted into a proposed business plan for the Council. The proposed business plan sits alongside the proposed budget for 2015-16 so as to demonstrate that the Council adopts a strategic and integrated approach to managing all of its resources by aligning the development and delivery of the Council's strategic business priorities and key outcomes to the proposed budget.</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To consider the contents of this report in approving the General Fund Revenue Budget and Capital Programme for 2015-16 and to formally record that consideration.</p> <p>1.2 To approve the 2015-16 General Fund Budget (in table 1) and 2015-16 Capital Programme (in Appendix 1) proposed by the Executive on 2 February 2015.</p> <p>1.3 To approve the Collection Fund Estimates contained in Appendix 2</p>	<p>Resolved</p> <p>(1) That the contents of this report in approving the General Fund Revenue Budget and Capital Programme for 2015-16 be noted and that consideration be formally recorded.</p> <p>(2) That the 2015-16 General Fund Budget and 2015-16 Capital Programme (contained in the annexes to the Minutes as set out in the Minute Book) proposed by the Executive on 2 February 2015 be approved.</p> <p>(3) That the Collection Fund Estimates (annex to the minutes as set out in the Minute Book) be approved.</p> <p>(4) That the proposed 5 year business strategy, 2015-16 business plan and public pledges (annexes to the Minutes as set out in the Minute Book) be approved and authority delegated to the Head of Transformation in consultation with the Leader of the Council and the Lead Member for Banbury Developments, Communications and Performance to make any minor amendments to the plan or pledges as required before final publication in March 2015.</p> <p>(5) That the contents of the section 25 statement from the Director of Resources in relation to the robustness of the estimates and the adequacy of reserves be noted</p> <p>(6) That the Treasury Management Strategy (annex to the minutes as set out in the Minute Book) be</p>

Agenda Item No.	Agenda Item and Recommendations	Decision and Actions
	<p>1.4 To approve the proposed 5 year business strategy, 2015-16 business plan and public pledges (detailed in Appendices 3, 4 and 5) and to delegate authority to the Head of Transformation in consultation with the Leader of the Council and the Lead Member for Banbury Developments, Communications and Performance to make any minor amendments to the plan or pledges as required before final publication in March 2015.</p> <p>1.5 To note the contents of the section 25 statement from the Director of Resources contained in paragraphs 2.1 to 2.7 in relation to the robustness of the estimates and the adequacy of reserves.</p> <p>1.6 To approve the Treasury Management Strategy as detailed in Appendix 6.</p> <p>1.7 To approve the appended statement of pay policy for 2015-16 as required by the Localism Act and detailed in Appendix 7.</p> <p>1.8 To approve the proposed Transitional Relief and Retail Relief Policies outlined in paragraphs 3.24 and contained in Appendices 8 and 9.</p>	<p>approved.</p> <p>(7) That the statement of pay policy for 2015-16 as required by the Localism Act (annex to the minutes as set out in the Minute Book) be approved.</p> <p>(8) That the proposed Transitional Relief and Retail Relief Policies (annexes to the minutes as set out in the Minute Book) be approved.</p>
13	<p>Calculating the amounts of Council Tax for 2015-2016 and setting the Council Tax for 2015-2016</p> <p>Report of Report of the Chief Finance Officer and Head of Finance and Procurement</p> <p>Purpose of report</p> <p>To detail the Calculations for the amounts of Council Tax for 2015-16 and the setting of Council Tax for 2015-2016.</p> <p>Recommendations</p>	<p>Resolved</p> <p>(1) That it be noted that at the Executive meeting held on 5 January 2015 the Council calculated the Council Tax Base 2015-16:</p> <p>a) for the whole Council area as 48,253 [item T in the formula in Section 31B of the Local Government Finance Act 1992, as amended (the “Act”)]; and</p>

Agenda Item No.	Agenda Item and Recommendations	Decision and Actions
	<p>It is recommended that the Council resolves:-</p> <p>(1) That it be noted that at the Executive meeting held on 5 January 2015 the Council calculated the Council Tax Base 2015-16:</p> <p>a) for the whole Council area as 48,253 [item T in the formula in Section 31B of the Local Government Finance Act 1992, as amended (the "Act")]; and</p> <p>b) For dwellings in those parts of its area to which a Parish Precept relates as in the attached Appendix 1.</p> <p>(2) That the Council Tax requirement for the Council's own purposes for 2015-16 (excluding Parish Precepts and Special Expenses) is £5,959,246.</p> <p>(3) That the following amounts be calculated for the year 2015-16 in accordance with Sections 31 to 36 of the Act:-</p> <p>a) £70,480,648 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act, taking into account all precepts issued to it by Parish Councils and any additional special expenses.</p> <p>b) £60,437,491 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A (3) of the Act.</p> <p>c) £10,043,157 being the amount by which the aggregate at 3(a) above</p>	<p>b) For dwellings in those parts of its area to which a Parish Precept relates as in the attached annex to the Minutes (as set out in the Minute Book).</p> <p>(2) That the Council Tax requirement for the Council's own purposes for 2015-16 (excluding Parish Precepts and Special Expenses) is £5,959,246.</p> <p>(3) That the following amounts be calculated for the year 2015-16 in accordance with Sections 31 to 36 of the Act:-</p> <p>a) £70,480,648 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act, taking into account all precepts issued to it by Parish Councils and any additional special expenses.</p> <p>b) £60,437,491 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A (3) of the Act.</p> <p>c) £10,043,157 being the amount by which the aggregate at 3(a) above exceeds the aggregate at 3(b) above, calculated by the Council, in accordance with Section 31A(4) of the Act, as its Council Tax requirement for the year (Item R in the formula in Section 31B of the Act).</p> <p>d) £208.14 being the amount at 3(c) above (Item R), all divided by Item T (6(a) above), calculated by the Council, in accordance with Section 31B of the Act, as the basic amount</p>

Agenda Item No.	Agenda Item and Recommendations	Decision and Actions
	<p>exceeds the aggregate at 3(b) above, calculated by the Council, in accordance with Section 31A(4) of the Act, as its Council Tax requirement for the year (Item R in the formula in Section 31B of the Act).</p> <p>d) £208.14 being the amount at 3(c) above (Item R), all divided by Item T (6(a) above), calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (including Parish Precepts and Special Expenses);</p> <p>e) £4,083,911 being the aggregate amount of all special items (Parish Precepts and Special Expenses) referred to in Section 34(1) of the Act as per the attached Schedule 2.</p> <p>f) £123.50 being the amount at 3(d) above less the result given by dividing the amount at 3(e) above by Item T(1(a) above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish Precept or special item relates;</p> <p>(4) It be noted that for the year 2015-16 the Oxfordshire County Council and the Police and Crime Commissioner for Thames Valley have issued precepts to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each category of dwellings in the Council's area as indicated below</p>	<p>of its Council Tax for the year (including Parish Precepts and Special Expenses);</p> <p>e) £4,083,911 being the aggregate amount of all special items (Parish Precepts and Special Expenses) referred to in Section 34(1) of the Act as per the attached Schedule 2.</p> <p>f) £123.50 being the amount at 3(d) above less the result given by dividing the amount at 3(e) above by Item T(1(a) above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish Precept or special item relates;</p> <p>(4) That it be noted that for the year 2015-16 the Oxfordshire County Council and the Police and Crime Commissioner for Thames Valley have issued precepts to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each category of dwellings in the Council's area as indicated below :-</p>

Agenda Item No.	Agenda Item and Recommendations	Decision and Actions																																																												
	<p style="text-align: right;">:-</p> <table> <tr> <th><u>Valuation Band</u></th><th>Oxfordshire County Council</th><th>Police and Crime Commissioner for Thames Valley</th></tr> <tr> <th></th><th>£</th><th>£</th></tr> <tr> <td>A</td><td>821.64</td><td>109.13</td></tr> <tr> <td>B</td><td>958.58</td><td>127.32</td></tr> <tr> <td>C</td><td>1095.52</td><td>145.51</td></tr> <tr> <td>D</td><td>1232.46</td><td>163.70</td></tr> <tr> <td>E</td><td>1506.34</td><td>200.08</td></tr> <tr> <td>F</td><td>1780.22</td><td>236.46</td></tr> <tr> <td>G</td><td>2054.10</td><td>272.83</td></tr> <tr> <td>H</td><td>2464.92</td><td>327.40</td></tr> </table> <p>(5) The Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the amounts shown in Appendix 2 as the amounts of Council Tax for the year 2015-16 for each part of its area and for each of the categories of dwellings.</p> <p>(6) The Council's basic amount of Council Tax for 2015-16 is not excessive in accordance with principles approved under Section 52ZB Local Government Finance Act 1992.</p>	<u>Valuation Band</u>	Oxfordshire County Council	Police and Crime Commissioner for Thames Valley		£	£	A	821.64	109.13	B	958.58	127.32	C	1095.52	145.51	D	1232.46	163.70	E	1506.34	200.08	F	1780.22	236.46	G	2054.10	272.83	H	2464.92	327.40	<table> <tr> <th><u>Valuation Band</u></th><th>Oxfordshire County Council</th><th>Police and Crime Commissioner for Thames Valley</th></tr> <tr> <th></th><th>£</th><th>£</th></tr> <tr> <td>A</td><td>821.64</td><td>109.13</td></tr> <tr> <td>B</td><td>958.58</td><td>127.32</td></tr> <tr> <td>C</td><td>1095.52</td><td>145.51</td></tr> <tr> <td>D</td><td>1232.46</td><td>163.70</td></tr> <tr> <td>E</td><td>1506.34</td><td>200.08</td></tr> <tr> <td>F</td><td>1780.22</td><td>236.46</td></tr> <tr> <td>G</td><td>2054.10</td><td>272.83</td></tr> <tr> <td>H</td><td>2464.92</td><td>327.40</td></tr> </table> <p>(5) That the Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the amounts shown in the annex to the Minutes (as set out in the Minute Book) as the amounts of Council Tax for the year 2015-16 for each part of its area and for each of the categories of dwellings.</p> <p>(6) That the Council's basic amount of Council Tax for 2015-16 not be excessive in accordance with principles approved under Section 52ZB Local Government Finance Act 1992.</p>	<u>Valuation Band</u>	Oxfordshire County Council	Police and Crime Commissioner for Thames Valley		£	£	A	821.64	109.13	B	958.58	127.32	C	1095.52	145.51	D	1232.46	163.70	E	1506.34	200.08	F	1780.22	236.46	G	2054.10	272.83	H	2464.92	327.40
<u>Valuation Band</u>	Oxfordshire County Council	Police and Crime Commissioner for Thames Valley																																																												
	£	£																																																												
A	821.64	109.13																																																												
B	958.58	127.32																																																												
C	1095.52	145.51																																																												
D	1232.46	163.70																																																												
E	1506.34	200.08																																																												
F	1780.22	236.46																																																												
G	2054.10	272.83																																																												
H	2464.92	327.40																																																												
<u>Valuation Band</u>	Oxfordshire County Council	Police and Crime Commissioner for Thames Valley																																																												
	£	£																																																												
A	821.64	109.13																																																												
B	958.58	127.32																																																												
C	1095.52	145.51																																																												
D	1232.46	163.70																																																												
E	1506.34	200.08																																																												
F	1780.22	236.46																																																												
G	2054.10	272.83																																																												
H	2464.92	327.40																																																												
14	<p>Developing the approach to Joint Working and the Delivery of Local Authority Services Final Business Case</p> <p>Report of Chief Executive</p> <p>Purpose of report</p> <p>This report presents the final business case for a shared service and/or confederated approach to joint working and the delivery of local authority services following consideration of the draft business case by Council on the 15 of December 2014 and a period of public consultation.</p> <p>Recommendations</p>	<p>Resolved</p> <p>(1) That following consideration by Council in December 2014 and a period of public consultation Members, subject to South Northamptonshire Council resolving in similar terms:</p> <ol style="list-style-type: none"> 1) That the responses received to the public consultation exercise as outlined in section 3.2 of the final business case (annex to the Minutes as set out in the Minute Book) be noted. 2) That the implementation of scenario 5, moving towards 																																																												

Agenda Item No.	Agenda Item and Recommendations	Decision and Actions
	<p>1.1 Following consideration by Council in December 2014 and a period of public consultation Members are recommended, subject to South Northamptonshire Council resolving in similar terms, to:</p> <ol style="list-style-type: none"> 1) Note and consider the responses received to the public consultation exercise as outlined in section 3.2 of the final business case. 2) Agree to implement scenario 5 (as set out in the appended final business case), moving towards shared services in all service areas between Cherwell District and South Northamptonshire Councils. This option should be underpinned by a planned programme of change which should commence as soon as practicable in order to contribute towards the savings required by the councils' medium term financial strategies. 3) Subject to recommendation 2 being agreed to add to the Council's adopted policy framework the establishment of shared service or joint working arrangements in any service area (subject to the approval of service specific business cases via the executive arrangements and the necessary employee consultation). 4) Agree that the implementation costs associated with scenario 5 (as set out in part 3 of the appended business case) will be funded by general fund or earmarked reserves to be determined at year end by the Director of Resources in consultation with the Lead Member of for Financial 	<p>shared services in all service areas between Cherwell District and South Northamptonshire Councils be agreed. This option should be underpinned by a planned programme of change which should commence as soon as practicable in order to contribute towards the savings required by the councils' medium term financial strategies.</p> <ol style="list-style-type: none"> 3) That the establishment of shared service or joint working arrangements in any service area (subject to the approval of service specific business cases via the executive arrangements and the necessary employee consultation) be added to the Council's adopted policy framework. 4) That that the implementation costs associated with scenario 5 (as set out in part 3 of the appended business case) be funded by general fund or earmarked reserves to be determined at year end by the Director of Resources in consultation with the Lead Member of for Financial Management at Cherwell District Council (CDC) and the Resources and Change Management Portfolio Holder at South Northamptonshire Council (SNC). 5) That the draft workforce development plan (annex to the Minutes as set out in the Minute Book) as a framework to support the implementation of joint working and a full organisational development strategy be agreed. 6) That the principles set out in the management arrangements (annex to the

Agenda Item No.	Agenda Item and Recommendations	Decision and Actions
	<p>Management at Cherwell District Council (CDC) and the Resources and Change Management Portfolio Holder at South Northamptonshire Council (SNC).</p> <p>5) Agree the draft workforce development plan as set out in appendix 2b as a framework to support the implementation of joint working and a full organisational development strategy.</p> <p>6) Agree the principles set out in appendix 2c, management arrangements, and request that the Chief Executive prepares a management structure for the future consideration of the Joint Commissioning Committee (subject to the approval of recommendation 8 below) to ensure the effective implementation of the transformation programme and on-going frontline service delivery.</p> <p>7) Receive the additional technical information provided on the feasibility of alternative models of service delivery in appendix 2d and agree to move towards a 'confederation approach' (scenario 6) between Cherwell District and South Northamptonshire as founding councils. Any decisions to implement a confederation or alternative service delivery models will still be subject to specific business cases to be considered by Members. Development will be incremental and focused on business support services in the first instance.</p> <p>8) Establish a Joint Commissioning Committee and Joint Scrutiny Committee</p>	<p>Minutes as set out in the Minute Book) be agreed, and the Chief Executive be requested to prepare a management structure for the future consideration of the Joint Commissioning Committee to ensure the effective implementation of the transformation programme and on-going frontline service delivery.</p> <p>7) That the additional technical information provided on the feasibility of alternative models of service delivery be received and a move towards a 'confederation approach' (scenario 6) between Cherwell District and South Northamptonshire as founding councils be agreed. Any decisions to implement a confederation or alternative service delivery models will still be subject to specific business cases to be considered by Members. Development will be incremental and focused on business support services in the first instance.</p> <p>8) That a Joint Commissioning Committee and Joint Scrutiny Committee (annex to the Minutes as set out in the Minute Book) be established and the current Joint Personnel Committee be disestablished with effect from the annual council meeting on 19 May 2015 to enhance the governance arrangements associated with the implementation of scenarios 5 (two way joint working between CDC and SNC) and further development of scenario 6, including the opportunity for additional partners to join the governance arrangements if appropriate.</p>

Agenda Item No.	Agenda Item and Recommendations	Decision and Actions
	<p>(as set out in appendix 2e) and disestablish the current Joint Personnel Committee with effect from the annual council meeting on 19 May 2015 to enhance the governance arrangements associated with the implementation of scenarios 5 (two way joint working between CDC and SNC) and further development of scenario 6, including the opportunity for additional partners to join the governance arrangements if appropriate.</p> <p>9) Commence staff and trade union consultation on the proposal to establish a Joint Councils Employee Engagement Committee (as set out in appendix 2e) with effect from the annual council meeting on 19 May 2015 to replace the current separate Cherwell and South Northamptonshire Committees.</p> <p>10) Authorise the Head of Law and Governance to amend the constitution and complete a deed of variation to the Section 113 agreement with South Northamptonshire Council in order to facilitate the governance changes as set out in this report.</p> <p>11) Continue to develop opportunities to extend the collaborative partnership to include like-minded councils and organisations to explore opportunities for shared services, collaboration and the commissioning of alternative service delivery models.</p>	<p>9) That staff and trade union consultation be commenced on the proposal to establish a Joint Councils Employee Engagement Committee (annex to the Minutes as set out in the Minute Book) with effect from the annual council meeting on 19 May 2015 to replace the current separate Cherwell and South Northamptonshire Committees.</p> <p>10) That the Head of Law and Governance be authorised to amend the constitution and complete a deed of variation to the Section 113 agreement with South Northamptonshire Council in order to facilitate the governance changes as set out in this report.</p> <p>11) That opportunities continue to be developed to extend the collaborative partnership to include like-minded councils and organisations to explore opportunities for shared services, collaboration and the commissioning of alternative service delivery models.</p>
15	Proposed changes to the Scheme of Delegation to the Head of Development Management	Resolved (1) That the proposed changes to the

Agenda Item No.	Agenda Item and Recommendations	Decision and Actions
	<p>Report of Head of Development Management</p> <p>Purpose of report</p> <p>To seek the agreement of Council to proposed revisions to the current scheme of delegation to the Head of Development Management as set out in the council's Constitution.</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To agree the revisions proposed in the Report.</p> <p>1.2 To delegate authority to the Head of Law and Governance to produce a composite version of the scheme of delegation with the equivalent for South Northamptonshire Council so that there is one point of reference for both Councils, as at present.</p>	<p>Scheme of Delegation to the Head of Development Management (annex to the Minutes as set out in the Minute Book) be agreed.</p> <p>(2) That authority be delegated to the Head of Law and Governance to produce a composite version of the scheme of delegation with the equivalent for South Northamptonshire Council so that there is one point of reference for both Councils, as at present.</p>
16	<p>Public Speaking at Planning Committee and Members' Planning Code of Conduct</p> <p>Report of Head of Law and Governance</p> <p>Purpose of report</p> <p>To agree the recommendations of the Planning Committee to approve minor amendments to the procedure for requests by the public to address the Planning and to consider a proposed Members' Planning Code of Conduct to replace the current Good Practice Guidance on Planning Matters contained in Part 3 of the Constitution.</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To approve the minor amendments to the procedure for requests by the public to address the Planning Committee</p>	<p>Resolved</p> <p>(1) That the minor amendments to the procedure for requests by the public to address the Planning Committee (annexes to the Minutes as set out in the Minute Book) be approved.</p> <p>(2) That the Members' Planning Code of Conduct and Bias and Predetermination: A Guidance Note for Members (annexes to the Minutes as set out in the Minute Book) be adopted.</p> <p>(3) That authority be delegated to the Head of Law and Governance, in consultation with the Lead Member for Planning and Chairman of Planning Committee, to make any necessary typographical amendments to the procedure for requests by the public to address the Planning Committee and the Members'</p>

Agenda Item No.	Agenda Item and Recommendations	Decision and Actions
	<p>(Appendices 1 and 2).</p> <p>1.2 To agree that the Members' Planning Code of Conduct (Appendix 3) and Bias and Predetermination: A Guidance Note for Members (Appendix 4) be adopted.</p> <p>1.3 To delegate authority to the Head of Law and Governance, in consultation with the Lead Member for Planning and Chairman of Planning Committee, to make any necessary typographical amendments to the procedure for requests by the public to address the Planning Committee and the Members' Planning Code of Conduct prior to publication.</p>	<p>Planning Code of Conduct prior to publication.</p>
17	<p>Calendar of Meetings 2015/16 and 2016/17</p> <p>Report of Head of Law and Governance</p> <p>Purpose of report</p> <p>Council is asked to consider the calendar of meetings for the municipal year 2015/16 and the municipal year 2016/17.</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To approve the calendar of meetings for Cherwell District Council (CDC) for the municipal years 2015/16 (Appendix 1) and 2016/17 (Appendix 2).</p> <p>1.2 To delegate authority to the Head of Law and Governance to amend the calendars of meetings to take account of the Joint Commissioning Committee, Joint Scrutiny Committee and Joint Councils' Employee Engagement Committee if their establishment is approved.</p>	<p>Resolved</p> <p>(1) That the calendar of meetings for Cherwell District Council (CDC) for the municipal years 2015/16 and 2016/17 (annexes to the Minutes as set out in the Minute Book) be approved.</p> <p>(2) That authority be delegated to the Head of Law and Governance to amend the calendars of meetings to take account of the Joint Commissioning Committee, Joint Scrutiny Committee and Joint Councils' Employee Engagement Committee following the approval of their establishment.</p>